

## AGREEMENT OF SERVICE

An Agreement for Service made this \_\_\_\_\_ of \_\_\_\_\_ the -  
\_\_\_\_\_ (hereinafter called the name of the Institute in short)  
\_\_\_\_\_ (hereinafter called the appointee).

WHEREAS, in terms of Ministry of Defence letter \_\_\_\_\_ dated \_\_\_\_\_,  
the \_\_\_\_\_ approves the appointment of Shri/Smt/ \_\_\_\_\_  
(herein after called the appointee) as \_\_\_\_\_ in the \_\_\_\_\_ on contract for a period of  
Six Month \_\_\_\_\_ (w.e.f \_\_\_\_\_ to \_\_\_\_\_) or till regular appointee becomes available  
whichever is earlier and the appointee has accepted such appointment upon terms and  
conditions hereinafter appearing.

NOW THESE PRESENTS WITNESSETH and the parties hereto respectively agree as follows:

1. This agreement of service shall be deemed to have been entered into subject at all times, to the provisions of the above mentioned Ministry of Defence letter and Rules/Regulations/Instructions issued by Govt as applicable to \_\_\_\_\_ (name of Institute) from time to time.
2. The appointee shall be in service under the agreement for the period of Six Month with effect from \_\_\_\_\_ to \_\_\_\_\_ or till regular appointee becomes available whichever is earlier subject to Clause 10 of this Agreement.
3. During the period of contract, the appointee shall devote his/her whole time to the service of the \_\_\_\_\_ (name of Institute) and shall be subject to the code of conduct promulgated by the Institute. Further to this, the appointee will also carry out the residential school duties including evening preps/Games duties and other assigned duties.
4. During the period of the Contract, the appointee, however, is at liberty to apply for regular appointment elsewhere with prior intimation to the Commandant/Principal as the case may be.
5. The appointee shall be entitled to the leave as per the instructions issued by Govt in respect of officers appointed on contract basis in the Central Government Organization from time to time.
6. The appointee will not be entitled for any kind of Provident Fund or pension contribution from the \_\_\_\_\_ (name of Institute) and the tenure at \_\_\_\_\_ (name of Institute) will not be counted for any kind of seniority or gratuity or pensionary benefits.
7. The appointee will not be allowed to have any access to classified documents.
8. The contract appointment will not bestow on the appointee any claim for regular appointment nor the contract tenure at \_\_\_\_\_ (name of Institute) will for any kind of seniority in the grade in case the incumbent is selected for the same post on regular basis at a later stage.

9. If the appointee is required to travel for the purpose of official work \_\_\_\_\_ (name of Institute), he/she shall be entitled to traveling allowance scale provided for the corresponding grades of civilian academic officers in \_\_\_\_\_ (name of Institute).

10. The contract may be terminated at any time on one months' notice given to appointee. However, the \_\_\_\_\_ (name of establishment), reserves the right of terminating the Contract forthwith or before the expiry of the stipulated period of notice by making payment of a sum proportionately equivalent for the period of notice or the unexpired portion thereof. The appointee may terminate this contract of service by giving to the institute one month's notice in writing. This period can be relaxed (waived off) at the discretion of the Commandant/Principal \_\_\_\_\_ (name of establishment).

11. The appointee will be required to take oath/affirm in the following form:-

**"I do swear and solemnly affirm that I will be faithful and bear allegiance to India and to the Constitution of India as by Law established and that I uphold the Sovereignty and integrity of India and I will carry out the duties of my Office loyally, honestly and with impartiality (so help me God)".**

12. The appointee will be required to produce the character-vouching certificate Gazetted Officers before joining the duties at \_\_\_\_\_ (name of establishment) based on this agreement.

13. The appointee shall submit a Medical Fitness Certificate from a Govt Hospital fitness to hold the contracted appointment.

14. In respect of any matter for which no provision has been made in this e appointee will be governed by the instructions issued by the Commandant / Principal, \_\_\_\_\_ (name of establishment ) from time to time /and by the orders/ instructions issued by the Central Government in respect of officers appointed on Contract basis.

IN WITNESS WHEREOF on the day and the year first above written, the \_\_\_\_\_ (authorized officer), on behalf of the Commandant / Principal \_\_\_\_\_ (Name of establishment) has hereinto set his hand and appointee has hereinto set his/her hand.

Signed and delivered for the

Principal  
Rashtriya Military School, Ajmer(Raj)  
For and on behalf of the President

In the presence of signature of Witnesses With addresses signed and delivered by the said appointee

Two witnesses with Address:

1. ....  
.....  
.....

2. ....  
.....  
.....